



**COUNTY OF LOS ANGELES**  
**DEPARTMENT OF MEDICAL EXAMINER-CORONER**  
1104 N. MISSION RD, LOS ANGELES, CALIFORNIA 90033



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Chief Medical Examiner-Coroner

**REQUEST FOR PROPOSALS**  
**RFP# ME2021-01**  
**FOR**  
**CASE MANAGEMENT SYSTEM**

**ADDENDUM NO. 2**

This Addendum No. 2 to the Request for Proposal (RFP) for Case Management System revises the RFP and Addendum No. 1 as indicated below. This Addendum No. 2 is posted at the following sites:

- <https://camisvr.co.la.ca.us/LACoBids>
- <https://mec.lacounty.gov/vendors/>

1. RFP, Section 7.3 – RFP Timetable, is deleted in its entirety and replaced as follows:

**“7.3 RFP Timetable**

7.3.1 The timetable for this RFP is as follows:

- Release of RFP .....01/19/21
- Request for a Solicitation Requirements Review Due .....02/02/21
- Proposers’ Conference.....02/02/21
- Written Questions Due by 5:00pm PST.....02/08/21
- Questions and Answers Released .....02/19/21
- **Proposals due by 5:00pm PST .....~~03/08/21~~  
03/15/21”**

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**Accreditations:**

*National Association of Medical Examiners (Provisional)*  
*California Medical Association-Continuing Medical Education*  
*Accreditation Council for Graduate Medical Education*

*ANAB ISO/IEC 17025:2017 Forensic Science Testing Laboratories*  
*Peace Officer Standards and Training Certified*

*Law and Science Serving the Community*

2. RFP, Section 8.1 – Selection Process, first paragraph is deleted in its entirety and replaced as follows:

“The County reserves the sole right to judge the contents of the proposals submitted pursuant to this RFP and to review, evaluate and select the successful proposal(s). The selection process will begin with receipt of the proposal on ~~March 8, 2021~~ March 15, 2021.”

3. Addendum No. 1, Page 9, Question 35 is deleted in its entirety and replaced as follows:

**“35. Are there data sensitivity concerns for this project? Will Personal Identifiable Information (PII) be collected and/or stored in Salesforce?”**

~~Yes, PII will be collected and some sensitive information collected (e.g. Social Security Number, medical history).~~

Yes, there are sensitivity concerns for this project. PII will be collected and some sensitive information collected (e.g. Social Security Number, medical history). However, to clarify, DMEC does not use Salesforce as a CMS. We are using Documentum (ECFS) and legacy Case Management Enterprise (CME).”

4. Addendum No. 1, Page 9, Question 39 is deleted in its entirety and replaced as follows:

**“39. What are the record visibility requirements? Should every user be able to see/edit every record in Salesforce?”**

~~Yes. Role based access level would determine the ability to Read/Write/View Data. This will be part of work effort associated with Appendix A, SOW, Section 3.5 Task 2: Requirements Validation.~~

Yes, every user will have a defined role-based access level which will determine the ability to Read/Write/View Data. However, to clarify, DMEC does not use Salesforce as a CMS. We are using Documentum (ECFS) and legacy Case Management Enterprise (CME). This will be part of the work effort associated with Appendix A, SOW, Section 3.5 Task 2: Requirements Validation.”